# Padbury Parish Council

Telephone: 07961 827302 – Website address: [www.padburyparishcouncil.com](http://www.padburyparishcouncil.com)

Email: [parish.clerk@padburyparishcouncil.com](mailto:parish.clerk@padburyparishcouncil.com)

15 April 2025

Dear Councillors and Residents of Padbury,

I hereby give you notice that the Parish Council Meeting will be held at the Pavilion on **Tuesday 15th April 2025** at 7pm.

All Members of the Council have been summoned to attend for the purposes of considering and resolving upon the business to be transacted at the meeting set out below. The public are also invited and are welcome to attend and before the Parish Council meeting there will be a period of public participation.

*Carol Swannell -* Parish Clerk

## AGENDA

### Period of Public Participation

### Apologies

Members are asked to receive apologies.

### Declarations of Interest

To receive declarations under consideration on this agenda in accordance with the Localism Act 2011 section 32 and The Relevant Authorities (Disclosable Pecuniary Interests) Regulations.

### Minutes

Members are asked to approve the minutes of the meeting of the Parish Council held on the 11th February 2025 as a correct record – copy attached PPC/0524-25.

### To receive updates from Buckinghamshire Councillors

### Sports Field, Play Area and Woodland

* 1. Pavilion – Members to review if PAT testing is required and finalise the pavilion risk assessment.
  2. Members to review the Pavilion schedule of costs.
  3. Multi use games area – Councillor Barnes and Dickens have carried out works to the gate.
  4. Play area - Members to note the removal of the concrete tunnels is taking place in the spring.
  5. Contractor has completed repair to the grass area following installation of the zip wire and springy installed.
  6. Councillor Dickens has installed non slip surface on steps to the slide//multi play.
  7. Annual inspection date to be confirmed.
  8. Savills confirmed that All Souls instructed contractors to remove the cherry tree.
  9. Woods - Councillor Dickens to provide update.
  10. Play area / Woods – Members to decide if obtaining quotes for an inspection of the trees by an arboriculturists.

### Planning

* 1. No new applications to be considered at this meeting:
  2. Members to review any applications received following the issue of this agenda.
  3. Members to note applications pending consideration and decisions made by Buckinghamshire Council, see list at end of agenda.
  4. Neighbourhood Plan – on hold until after the elections.
  5. Appeal Ref: 24/00092/REF: 79 houses of A413 –Councillors Burton, Dickens and Barnes and one resident attended the appeal hearing. The appeal was dismissed.

### Finance

* 1. Members to note the balances for the bank accounts as at the 31st March:
* Barclays Community Current account ending 959 £7568.22
* Barclays savings account ending 970 £44,723.53
* Barclays Millennium Wood account ending 198 £14,718.51
  1. Members to approve the following payments:
* NPower £16.26 (£15.49 plus £0.77 VAT) street light electricity for February. Paid by direct debit.
* Oakpark £132.00 maintenance charge for CCTV System.
* M Jackson £55. Securing the gate for March. Paid by standing order.
* R Gough £62.50 Caretaker for March. Paid by standing order.
* Plus any invoices received following the issue of this agenda.
  1. Members to note payments paid between meetings, see list at end of agenda.
  2. Members to note the following income since the last meeting to 31 March 2025: Table tennis club pavilion hire £67.50; Pavilion hire receipts, £165.00 Bank Interest £206.48, Sales of Padbury through the years book £20.00; grant from Winslow Community Group £5583.76 April: £90 pavilion hire.
  3. Members are asked to review and agree the Receipts, Payments and Summary Report including budget/actuals statements as at 31st March 2025. These form the financial basis for the Annual Governance and Accountability Return.
  4. Annual Governance and Accountability Return (AGAR) – Members are asked to review page 5 - Section 1 Annual Governance statement 2024/25 and page 6 Accounting Statements 2024/25 for accuracy.

Members are advised that this will shortly be submitted to the Internal Auditor.

Members to decide on a further meeting to approve the finalised statements.

* 1. Members are asked to review the Bank Reconciliation, Explanation of Variances and the Asset Register for 2024-25.

Members are advised that these will shortly be submitted to the Internal Auditor.

* 1. Members to agree issuing Debit Card for new clerk.
  2. Members to review the bank reconciliation and March bank statements.
  3. Precept for 2025-26 - Members to note confirmation that the first payment of £18,000 to be credited in April.

### Other Parish Council Business

* 1. Members to approve entering the Best Kept Village competition, cost £25. Enter by the 30th April.
  2. Members to note that the pre-renewal questionnaire has been submitted to our insurance broker.
  3. Members to note meeting with Callum Anderson MP has been postponed until after the elections.
  4. To receive a report on any Fix my Street matters.

### Funding

* 1. Community Boards funding – Claim of £5583.76 received on 18th March as contribution to new zip wire.
  2. HS2 Road Safety Fund application submitted on the 19th July for some traffic calming measures on Main Street. Await decision.

### Contracts and Similar Matters

* 1. Nothing to report.

### Meetings, Events and Training

* 1. Community Boards Meeting – TBA
  2. North Bucks Parishes Planning Consortium meeting – TBA

### Maintenance/Environmental Issues

* 1. Jobs around the village – clerk to contact all volunteers.

### Highways

14.1. Traffic Calming Measures – Approximate costs of £10,000. Funding applied for.

14.2. Members to note community speedwatch signs have been fitted.

14.3. Inspection of trees which are the parish councils responsibility – clerk to provide update.

### 15. Matters dealt with between meetings

15.1 Highways Devolved Services Agreement 2025/26 submitted and signed confirmation received.

### 16. Dates of next meetings - Members to note dates:

13th May (Annual Meeting of the Parish Council), 8th July, 9th September and 9th December.

Planning applications pending consideration by Buckinghamshire Council:

* 24/03211/APP - Householder application for demolition of existing conservatory. Two storey rear extension and single storey side and rear extension. Clad existing side extension with stained timber boarding and replace existing staircase – 25 Old End
* 24/03212/ALB – Listed building application for demolition of existing conservatory. Two storey rear extension and single storey side and rear extension. Clad existing side extension with stained timber boarding and replace existing staircase – 25 Old End

Planning decisions made by Buckinghamshire Council since the last meeting:

* A413 Application for 79 houses dismissed at appeal

List of payments paid between meetings:

* P Molloy: £615 March net salary
* HMRC: £8.21 March PAYE. Paid by council debit card
* P Molloy training for new clerk £140.22
* C Swannell - £480 March net salary
* HMRC – £120 March PAYE for C Swannell
* Savills: £180 Playground lease. Paid by standing order
* Savills: £5 Right of way lease. Paid by standing order
* R Gough: £62.50 Caretaker for February. Paid by standing order 3rd March
* P Molloy: £615 March salary
* Octopus Energy: £188.29 Pavilion electricity for February. Paid by direct debit.